

Fanshawe College

FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

Documentation (Approvals etc...)

Social Services Worker

2020

SSW1 Curriculum Modification for 2019-20 (COVID19)


Fanshawe College

Follow this and additional works at: https://first.fanshawec.ca/cae_communitystudies_socialservicesworker_documentation

CURRICULUM MODIFICATION REQUEST FORM

COURSE OR PROGRAM CURRICULUM "RATIONALE FOR CHANGE"

Program Requiring Changes

Program Title: Social Service Worker		
Program Number: SSW1	Date Submitted: Click here to enter a date.	
Dean responsible for program: Pam	Associate Dean: Sandra Fieber	
Credential Provided: <input type="checkbox"/> Declaration of Academic Achievement <input type="checkbox"/> Local Certificate <input type="checkbox"/> Ontario College Certificate <input checked="" type="checkbox"/> Diploma <input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Grad Certificate <input type="checkbox"/> Degree <input type="checkbox"/> Apprenticeship		
Program Intakes: <input checked="" type="checkbox"/> F <input type="checkbox"/> W <input type="checkbox"/> S Other:	Catalogue Year(s) Impacted: 2019/20	
Residency Requirement: <input type="checkbox"/> Met or <input type="checkbox"/> Not Met	Date of Last Program Review: Click here to enter a date.	
<i>I have read the reasons for the change and...</i>		<i>Signature and date</i>
Dean of Faculty (Lead program):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	See attached email
Dean of Faculty (Affiliate program-impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (Affiliate program-impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Senior Vice President Academic (required for major changes and late DAs):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Director, Centre for Academic Excellence:	<input type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	 July 7, 2020
Office of the Registrar:	<input type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	

Notes:

Please answer each of the questions below, if applicable. Missing or incomplete information may delay review of the proposed changes.

1.0 Describe proposed change(s). Complete Appendix A (if necessary) and amend SDAR (Refer to Appendix C).

2.0

Switching L3 SOCW 3021 with L4 SOCW 3032

Reason/Rationale for Changes

2.1 The reason for the change is based on:

- ☐ A recent program review
- ☐ Program Advisory Committee feedback
- ☐ Student feedback
- ☐ KPI results
- ☐ Accreditation or other regulatory requirements
- ☐ Shared curriculum
- ☐ Trends in the field/industry
- ☒ Other (please describe): COVID 19

2.2 Does the change support the College's Strategic Framework (mission, vision, values)?

- ☒ Yes
- ☐ No (If no, please explain)

2.3 What strategic goal(s) does the proposed change support?

- ☒ Goal 1 – Enhance innovative practices for exceptional student learning
- ☐ Goal 2 – Manage enrolment growth
- ☒ Goal 3 – Optimize use of resources
- ☐ Goal 4 – Build sustainable sources of alternative revenue

3.0 Students

3.1 Will the change affect the cost of the program for students?

- ☒ Yes
- ☐ No

3.2 If yes, there will be an additional cost for:

- ☐ Materials (Include details):
- ☐ Equipment (Include details):
- ☒ Other (Please describe): course hours

4.0 Program Learning Outcomes

4.1 Will the proposed change meet the Program Vocational Learning Outcomes? (Complete Appendix B and mark the changes in the mapping [e.g. red font])

☒ Yes

☐ No

4.2 Are there any implications related to progression because of pre-requisite courses (and/or co-requisite courses)?

☒ No

☐ Yes (If yes, please explain)

5.0 Relationships with Other Programs

5.1 Are any of the courses impacted by the change provided by another School (e.g., SLLS, LKSB) and/or delivered at another campus?

☐ No

☒ Yes

5.2 What Schools/Campuses will be impacted by the proposed change?

- ☐ Lawrence Kinlin School of Business
- ☐ School of Information Technology
- ☐ School of Contemporary Media
- ☐ School of Design
- ☐ School Digital and Performing Arts
- ☐ School of Tourism, Hospitality and Culinary Arts
- ☐ School of Community Studies
- ☐ School of Health Sciences
- ☐ School of Nursing
- ☐ School of Public Safety
- ☐ Donald J. Smith School of Building Technology
- ☐ Norton Wolf School of Aviation Technology
- ☐ School of Applied Sciences and Technology
- ☐ School of Transportation Technology and Apprenticeship
- ☐ School of Language and Liberal Studies
- ☐ English Language Institute
- ☐ London South Campus
- ☒ Simcoe/Norfolk Regional Campus
- ☐ St Thomas/Elgin Regional Campus
- ☐ Woodstock/Oxford Regional Campus
- ☐ Huron/Bruce Regional Sites

- 5.3 Will the change affect pathway agreements (e.g., bridging, articulations, laddering, advanced standing) with other Fanshawe program(s) and/or other institution(s)?
(Refer to the pathway agreements listed here: <http://transferagreements.fanshawec.ca/>)

☒ No

☐ Yes (If yes, indicate when you will notify the other Fanshawe program(s) and/or other institution(s) and the Pathways Coordinator in the Centre for Academic Excellence of the change)

- 5.4 If this program is a Co-Operative Education program, will the proposed change impact Co-op?

☒ No

☐ Yes (If yes, consult with the Co-op office prior to submission)

6.0 Resource Implications of Proposed Changes

- 6.1 Will the proposed change have staffing implications?

☒ No

☐ Yes (If yes, please explain)

- 6.2 Will the proposed change impact any of the Enabling areas?

☒ No

☐ Yes (If yes, please explain)

- 6.3 Will the proposed change affect space and/or technology requirements?

☒ No

☐ Yes (If yes, please explain)

7.0 General College Requirements

- 7.1 Are changes consistent with Colleges policies?

☒ Yes

☐ No (If no, please explain)

- 7.2 Will the program meet the General Education requirements (Policy A126) as listed below?

☐ No

☒ Yes

Local Certificate, Ontario College Certificate and Graduate Certificate - none required)	Diploma - 3 required (minimum of 1 must be an elective)	Advanced Diploma - 4 required (minimum of 2 must be electives)
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7.3 Will the program have 25% distinct curriculum to meet the Residency Requirement of 25% credit units? Consider all pathway agreements (e.g., bridging, internal articulations, laddering, advanced standing) with other Fanshawe programs and/or other institutions.

☐ No

☒ Yes

Note: In accordance with POLICY NUMBER: A122 Graduation from Approved College Programs

...to be eligible for any College Credential a student must be enrolled and complete at least 25% of that program's credit units at Fanshawe College, unless stipulated differently by other approving bodies such as the Postsecondary Education Quality Assessment Board (PEQAB).

7.4 Indicate:

i) Total program hours before proposed change: 1535

ii) Total program hours after proposed change: 1535

iii) Level(s) in which the proposed change(s) occurs: 3 and 4

7.4.1 Are the total program hours consistent with the requirements as listed below?

☒ Yes

☐ No (If no, please explain)

Local Certificate - 300 hours	Ontario College Certificate - 600 hours
Diploma - 1200 to 1400 hours	Advanced Diploma - 1800 to 2100 hours
Graduate Certificate - 600 hours	DOAA - less than 200 hours

APPENDIX A: PROPOSED CURRICULUM MODIFICATION

Course Code	Existing DA Courses	Total Hours	Total Credits	Describe proposed changes	Course Code	Proposed DA Courses	Total Hours	Total Credits
Level 1								
TOTAL		0	0	TOTAL			0	0
Level 2								
TOTAL		0	0	TOTAL			0	0
Level 3								
SOCW 3021	SSW practice and Intervention	30	2	Switch	SOCW 3032	Analysis of Social Intervention	45	3
SOCW 3004	Social Work Field Practice	200	8		SOCW 3004	Social Work Field Practice	200	8
SOCW 3030	Social Work Assessment with Families	45	3		SOCW 3030	Social Work Assessment with Families	45	3
SOCW 1054	Social Work in Mental Health 1	45	3		SOCW 1054	Social Work in Mental Health 1	45	3
SOCW 1053	Community Org. and Development 1	45	3		SOCW 1053	Community Org. and Development 1	45	3
SOCW 3023	Individuals Conselling Adv.	45	3		SOCW 3023	Individuals Conselling Adv.	45	3
TOTAL		410	22	TOTAL			425	23
Level 4								
SOCW 3032	Analysis of Social Intervention	45	3	Switch	SOCW 3021	SSW practice and Intervention	30	2
SOCW 3031	Social Work in Mental Health 2	45	3		SOCW 3031	Social Work in Mental Health 2	45	3
SOCW 3008	Social Work Field Practice	300	8		SOCW 3008	Social Work Field Practice	300	8
SOCW 3028	Community Org. and Development 2	45	3		SOCW 3028	Community Org. and Development 2	45	3
SOCW 3024	Individuals group and families Conselling Adv.	45	3		SOCW 3024	Individuals group and families Conselling Adv.	45	3
TOTAL		480	20	TOTAL			465	19
Level 5								
TOTAL		0	0	TOTAL			0	0
Level 6								
TOTAL		0	0	TOTAL			0	0
PROGRAM TOTAL		480	20	PROGRAM TOTAL			465	19

Degree Audit Report

COVID changes

Catalog: 2019/2020

Program: SSW1

Name: Social Service Worker

Department: HUM - Community Studies

Academic Level: PS

CCD: 8 - 4AcadSem/1200-1400hrs

Credential: Ontario College Diploma

Grade Scheme: LG2

Major: SSW1 - Social Service Worker

Co-Op Indicator: N/A

Div: FHS - Fclty of Hlth, Comm St, Public Sfty

Academic Program Requirement

Total Credits: 84.00**Residency Reqmt: 21.00**

GPA Requirement: 2.00

Residency Reqmt GPA: 2.00

Minimum Grade: D

Academic Requirement: SSW1.19 Social Service Worker

Major: SSW1

Grade Scheme: LG2

Minimum GPA: 2.00

Minimum Grade:

Subrequirement: Level 1

Take all of the following Mandatory Courses:

Group 1

		Total Hours	Total Credits	GE
WRIT-1094	Reason & Writing 1 for Community Studies	45.00	3.00	
BSCI-1247	Group Development & Practice	45.00	3.00	
SOCW-1028	Community Resources	30.00	2.00	
SOCW-1041	Social Welfare Policy	45.00	3.00	
SOCI-1006	Sociology for Social Service Workers	45.00	3.00	
SOCW-1004	Psychology in Social Work	45.00	3.00	**

Group 2

TAKE THE FOLLOWING MANDATORY COURSE: (MINIMUM GRADE C)

		Total Hours	Total Credits	GE
SOCW-1031	Basic Counselling Skills	45.00	3.00	

Subrequirement: Level 2

Gen Ed - Take a 3 credit General Education elective course. Take all of the following Mandatory Courses:
Group 1

Group 1

		Total Hours	Total Credits	GE
COMM-3082	Communications for Community Studies			
RSCH-1002	Ethical Principles-Research & Evaluation	45.00	3.00	
SOCW-1040	Professional Practice	45.00	3.00	
SOCW-1052	Social Work With Families-Intro	30.00	2.00	
SOCW-1033	Social Work Across the Lifespan	30.00	2.00	
EDUC-3017	Strategies for Effective Communication	45.00	3.00	
		45.00	3.00	

Degree Audit Report

Group 2

TAKE THE FOLLOWING MANDATORY COURSE: (MINIMUM GRADE C)

SOCW-1032 Counselling

Total Hours	Total Credits	GE
45.00	3.00	

Subrequirement: Level 3

Take all of the following Mandatory Courses:

Group 1

		Total Hours	Total Credits	GE
SOCW-3021	SSW Practice & Intervention	30.00	2.00	
SOCW-3004	Social Work Field Practice	300.00	8.00	
SOCW-3030	Social Work Assessment With Families	45.00	3.00	
SOCW-1054	Social Work in Mental Health 1	45.00	3.00	
SOCW-1053	Community Organization & Development 1	45.00	3.00	

Add: SOCW 3032 Analysis of Social Intervention 45.00 3.00

Group 2

TAKE THE FOLLOWING MANDATORY COURSE: (MINIMUM GRADE C)

SOCW-3023 Individuals Counselling-Adv

Total Hours	Total Credits	GE
45.00	3.00	

Subrequirement: Level 4

Take all of the following Mandatory Courses:

Group 1

		Total Hours	Total Credits	GE
SOCW-3032	Analysis of Social Interventions	45.00	3.00	
SOCW-3031	Social Work in Mental Health 2	45.00	3.00	
SOCW-3008	Social Work Field Practice	300.00	8.00	
SOCW-3028	Community Organiz. & Devel. 2	45.00	3.00	

Add: SOCW 3021 SSW Practice & Intervention 30.00 2.00

Group 2

TAKE THE FOLLOWING MANDATORY COURSE: (MINIMUM GRADE C)

SOCW-3024 Indiv, Grps & Families Counselling-Adv

Total Hours	Total Credits	GE
45.00	3.00	

Subrequirement: Gen Ed - Electives

Take 3 General Education Credits - Normally taken in Level 2

Subrequirement: Program Residency

Students Must Complete a Minimum of 21 credits in this program at Fanshawe College to meet the Program Residency requirement and graduate from this program

Approved By Chair/Manager:

Department and Date:

Approved by Dean:

Date:

General Education Approved By(as appropriate):

Date:

From: [Fieber, Sandra](#)
To: [Escovar, Ana Maria](#); [McLaughlin, Pam](#); [de Groot, Elizabeth](#)
Cc: [Yantz, Greg](#); [Van Patter, Helen](#)
Subject: RE: DA changes COVID - School of Community Studies
Date: July 7, 2020 1:42:32 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.jpg](#)
[image006.jpg](#)
Importance: High

approved

From: Escovar, Ana Maria <aescovar@fanshawec.ca>
Sent: July 7, 2020 1:23 PM
To: Fieber, Sandra <sfieber@fanshawec.ca>; McLaughlin, Pam <pmclaughlin@fanshawec.ca>; de Groot, Elizabeth <e_degroot@fanshawec.ca>
Cc: Yantz, Greg <gyantz@FanshaweC.ca>; Van Patter, Helen <HVanPatter@fanshawec.ca>
Subject: DA changes COVID - School of Community Studies

Good afternoon Pam and Sandra,
Could you please respond this email approving the changes to the DA for our SSW and RLD programs.

As per my conversation with Greg, Elizabeth with submit these documents to Tiffany for the changes to occur so Helen would be able to create the control courses, and Kim will be register the students.



From: [McLaughlin, Pam](#)
To: [Fieber, Sandra](#); [Escovar, Ana Maria](#); [de Groot, Elizabeth](#)
Cc: [Yantz, Greg](#); [Van Patter, Helen](#)
Subject: RE: DA changes COVID - School of Community Studies
Date: July 7, 2020 1:43:24 PM
Attachments: [image007.png](#)
[image008.jpg](#)
[image009.jpg](#)
[image010.jpg](#)
[image011.jpg](#)
[image012.jpg](#)
[image013.jpg](#)

This request has my approval as well.

Pam

Pam McLaughlin *B.Sc.N., M. Ed.,*
Dean
Faculty of Health, Community Studies & Public Safety
Building D, Room D3018
1001 Fanshawe College Blvd. London, ON N5Y 5R6
T: 519-452-4209
pmclaughlin@fanshawec.ca
www.fanshawec.ca



From: Fieber, Sandra
Sent: July 7, 2020 1:43 PM
To: Escovar, Ana Maria <aescovar@fanshawec.ca>; McLaughlin, Pam <pmclaughlin@fanshawec.ca>; de Groot, Elizabeth <e_degroot@fanshawec.ca>
Cc: Yantz, Greg <gyantz@Fanshawec.ca>; Van Patter, Helen <HVanPatter@fanshawec.ca>
Subject: RE: DA changes COVID - School of Community Studies
Importance: High

[approved](#)

From: Escovar, Ana Maria <aescovar@fanshawec.ca>
Sent: July 7, 2020 1:23 PM
To: Fieber, Sandra <sfieber@fanshawec.ca>; McLaughlin, Pam <pmclaughlin@fanshawec.ca>; de Groot, Elizabeth <e_degroot@fanshawec.ca>
Cc: Yantz, Greg <gyantz@Fanshawec.ca>; Van Patter, Helen <HVanPatter@fanshawec.ca>
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changes to occur so Helen would be able to create the control courses, and Kim will be register the students.



From: [Derer, Donna](#)
To: [Yantz, Greg](#); [de Groot, Elizabeth](#)
Subject: RE: DA changes - School of Community Studies - COVID19
Date: July 7, 2020 4:27:02 PM
Attachments: [image001.png](#)

Approved

From: Yantz, Greg <gyantz@FanshaweC.ca>
Sent: July 7, 2020 3:55 PM
To: de Groot, Elizabeth <e_degroot@fanshawec.ca>
Cc: Derer, Donna <DDerer@fanshawec.ca>
Subject: RE: DA changes - School of Community Studies - COVID19

Hi Elizabeth,

Donna is acting for Gary this week and I have copied her for approval by email.

Thanks,
Greg

From: de Groot, Elizabeth
Sent: July 7, 2020 3:54 PM
To: Yantz, Greg <gyantz@FanshaweC.ca>
Subject: RE: DA changes - School of Community Studies - COVID19

Hi Greg,

I just realized that some of these changes are to the 2019-20 SDAR. Do we need Gary's approval for this? We usually do but I am unsure since this is a COVID related change.

Elizabeth

Elizabeth de Groot
Assistant to the Director
Centre for Academic Excellence

From: Yantz, Greg <gyantz@FanshaweC.ca>
Sent: July 7, 2020 1:57 PM
To: de Groot, Elizabeth <e_degroot@fanshawec.ca>
Subject: RE: DA changes - School of Community Studies - COVID19

I approve, with thanks!

From: de Groot, Elizabeth
Sent: July 7, 2020 1:50 PM
To: Yantz, Greg <gyantz@FanshaweC.ca>
Subject: FW: DA changes - School of Community Studies - COVID19
Importance: High

Hi Greg,

Can you review and approve? We have email approval from Sandra and Pam now.

Thanks!

Elizabeth

Elizabeth de Groot
Assistant to the Director
Centre for Academic Excellence

From: Escovar, Ana Maria <aescovar@fanshawec.ca>

Sent: June 19, 2020 12:21 PM

To: de Groot, Elizabeth <e_degroot@fanshawec.ca>; McLaughlin, Pam <pmclaughlin@fanshawec.ca>; Fieber, Sandra <sfieber@fanshawec.ca>; Gates, Donna <DGates@fanshawec.ca>; Yantz, Greg <gyantz@Fanshawec.ca>

Cc: Dobson, Terry <TDobson@fanshawec.ca>; Van Patter, Helen <HVanPatter@fanshawec.ca>; Owens, Robert <ROwens@fanshawec.ca>; Sadler, Jeff <JSadler@fanshawec.ca>; Szikszay, Steve <sszikszay@fanshawec.ca>

Subject: RE: DA changes - School of Community Studies - COVID19

Importance: High

Good afternoon Elizabeth,
Please find attached the forms for DA changes, due to COVID19, for the SSW1 and RLD2.

Could you please confirm this e-mail serves as sufficient confirmation of the required changes and they will be processed by the RO?

Thanks,
Ana Maria

From: de Groot, Elizabeth
Sent: Thursday, June 18, 2020 10:38 AM
To: Escovar, Ana Maria
Cc: Van Patter, Helen
Subject: RE: DA changes - School of Community Studies

Unfortunately yet. But you can just attached a DA for the next year with the switch back to this one and then both changes will be applied at the same time.

Elizabeth

Elizabeth de Groot
Assistant to the Director
Centre for Academic Excellence

From: Escovar, Ana Maria <aescovar@fanshawec.ca>
Sent: June 18, 2020 10:37 AM
To: de Groot, Elizabeth <e_degroot@fanshawec.ca>
Cc: Van Patter, Helen <HVanPatter@fanshawec.ca>
Subject: RE: DA changes - School of Community Studies

Hi Elizabeth,
Since this is just a temporary switch 1 course switch for each term, do we need to complete this process again next term for the DA to have the regular progression?

Thanks,
Ana Maria

From: de Groot, Elizabeth
Sent: Wednesday, June 17, 2020 3:26 PM
To: Escovar, Ana Maria
Cc: Van Patter, Helen
Subject: RE: DA changes - School of Community Studies

Hi Ana Maria,

Please see attached the Curriculum Modification Request Form that you will need to complete (along with each attachment A-C) for each program. Instructions have been included as well.

Thanks,

Elizabeth

Elizabeth de Groot
Assistant to the Director
Centre for Academic Excellence

From: Escovar, Ana Maria <aescovar@fanshawec.ca>
Sent: June 17, 2020 2:24 PM
To: de Groot, Elizabeth <e_degroot@fanshawec.ca>
Cc: Van Patter, Helen <HVanPatter@fanshawec.ca>
Subject: RE: DA changes - School of Community Studies

Hi Elizabeth,
I am wondering if you would be able to send the documents that we will need to fill to record these changes and make sure everyone has the correct

information :)

Thanks!
Ana Maria

From: Yantz, Greg
Sent: Monday, June 15, 2020 2:23 PM
To: Escovar, Ana Maria; Dobson, Terry; Fieber, Sandra; Van Patter, Helen
Cc: Owens, Robert; Sadler, Jeff; Szikszay, Steve; de Groot, Elizabeth
Subject: RE: DA changes - School of Community Studies

Hi Ana Maria,

Since the hours are not the same in the switch we do need to ask for a DA change, please. Elizabeth (copied here) can share the paperwork with you for completion if you don't already have it.

Many thanks,
Greg

From: Escovar, Ana Maria
Sent: June 15, 2020 2:21 PM
To: Yantz, Greg <gyantz@FanshaweC.ca>; Dobson, Terry <TDobson@fanshawec.ca>; Fieber, Sandra <sfieber@fanshawec.ca>; Van Patter, Helen <HVanPatter@fanshawec.ca>
Cc: Owens, Robert <ROwens@fanshawec.ca>; Sadler, Jeff <JSadler@fanshawec.ca>; Szikszay, Steve <sszikszay@fanshawec.ca>
Subject: DA changes - School of Community Studies
Importance: High

Good afternoon Greg and Terry ,

Please find below the DA changes for the Fall 20 and Winter 21 identified in our area, as part of program completion. The 2 programs affected are Recreation and Leisure and Social Service Worker.

As per the table below, not all courses switching have the same total of hours, which will change the total number of hour for the terms.

Program	Course number	Course name	Total hours	Level	Action	Term it will be offered
RLD 1	RECN-1059	Org & Admin. of Physical Rec	45	1	MOVE TO L2	W21
RLD 1	MGMT-1232	Intro to Business Management in Rec	45	2	MOVE TO L2 1	F20
RLD 1	RECN-3024	Outdoor Rec & Experiential Education	45	3	Move to L4	W21
RLD 1	RECN-3023	Ethics & Professional Issues	24	4	Move to L3	F20
SSW 1	SOCW 3021	SSW practice and Intervention	30	3	Move to L4	W21
SSW 1	SOCW 3032	Analysis of Social Intervention	45	4	Move to L3	F20

Please let me know if there is anything at our end that we need to considered.

Ana Maria

Ana Maria Escovar, B.A., B.Ed., MBA
Program Manager



School of Community Studies
1001 Fanshawe College Blvd. London, ON N5Y 5R6
T 519.452.4430 x3930
aescovar@fanshawec.ca
www.fanshawec.ca